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communities one project at a time*

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The Redevelopment Authority of Somerset County Board of Directors held their rescheduled meeting on December 13, 2022, at 1:00 PM, in the Redevelopment Authority Offices located at 300 North Center Avenue, Suite 520, Somerset, Pennsylvania 15501.

**MEMBERS IN ATTENDANCE**

Gregory S. Osikowicz – Chairperson  
Gary L. Chalk – Vice-Chairperson  
Nicholas S. Costantino - Secretary  
Austin Mostoller – Treasurer

Alexander C. Boose - Solicitor

Steven R. Spochart – Executive Director  
Patricia A. Adamczyk – Deputy Executive Director

Mr. Osikowicz, Chairperson, called the meeting to order with the Pledge of Allegiance at 1:05 P.M.

Mr. Osikowicz asked for a motion to dispense with the reading of the September 20, 2023, minutes. Mr. Chalk made the motion, Mr. Costantino seconded, and the motion carried. Mr. Osikowicz asked if there were any corrections, additions, or deletions to the September 20, 2023, board minutes. As there were none, Mr. Chalk made a motion to approve the minutes as presented. This motion was seconded by Mr. Mostoller, and unanimously approved.

**PUBLIC COMMENT**

There was no public comment.

**EXECUTIVE DIRECTOR'S REPORT**

Mr. Spochart's report was included in the Board's packet. No items required action at this time.

**OLD BUSINESS**

The Board was informed that the Draketown project is now complete and final payment will be made to D & M Contracting, Inc., upon receipt of all required final documentation.

Mr. Spochart informed the Board that we will be undertaking between five (5) to seven (7) projects next year totaling \$4-5 Million Dollars.

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A motion to ratify the purchase of Thanksgiving and Christmas Gifts for the Staff and Board was made by Mr. Mostoller and seconded by Mr. Costantino.

A motion to ratify submission for an LSA application for the Learning Lamp was made by Mr. Mostoller, seconded by Mr. Chalk, and unanimously approved.

Mr. Chalk made a motion to ratify submission of an LSA application for the Berlin Sidewalk project. This motion was seconded by Mr. Mostoller and carried.

A motion from Mr. Costantino and second from Mr. Mostoller was unanimously approved to ratify submission of an LSA application for The Springs at Laurel Mountain.

Mr. Mostoller made a motion to ratify submission of an LSA Application for the West Union property. Mr. Chalk seconded this motion and it carried.

### **NEW BUSINESS**

Mr. Osikowicz called an Executive Session at 1:46 P.M.

The meeting reconvened at 2:10 P.M. by motion from Mr. Costantino and second from Mr. Chalk. The motion carried.

At this time, Mr. Osikowicz asked for a motion to approve the 2024 salaries and benefits as presented. Mr. Mostoller made this motion. This motion was seconded by Mr. Costantino and approved.

Mr. Mostoller made a motion to award auditing services to Beer, Ream & Co. for the audit year ending, December 31, 2023. This motion was seconded by Mr. Chalk and carried.

At this time, Mr. Chalk made a motion to award legal services to Attorney Suzann Lehmier of Johnstown, PA, beginning January 1, 2024. This motion was seconded by Mr. Costantino and passed unanimously.

At this time, Mr. Costantino made a motion to ratify the purchase of two (2) Lenovo ThinkPad Laptops in the amount of \$3,185.80. This motion was seconded by Mr. Mostoller and carried.

Mr. Chalk made a motion to authorize the purchase of a new Hewlett Packard E78635dn Color Copier with 2 x 520 sheet drawer pedestal and hole punch, in the amount of \$6,293.00 from Advanced Office Systems/Associated Office Equipment of Johnstown, PA. Mr. Costantino seconded the motion and it carried.

Mr. Mostoller made a motion to advertise the 2024 Redevelopment Authority Board of Directors meetings, bi-monthly on the third Wednesday of each month at 3:00 P.M., except for the October, November and December meetings which will be combined and held Wednesday, December 11, 2024.

### CONFERENCES AND SEMINARS

Motion to authorize staff attendance at the PAHRA Legislative Conference in Harrisburg, PA from February 12-14, 2024, was made by Mr. Chalk and second by Mr. Mostoller. This motion carried.

Mr. Costantino made a motion to approve staff attendance at the PAHRA Spring Conference in Bethlehem, PA from May 5-8, 2024. This motion was seconded by Mr. Chalk and passed.

Mr. Mostoller made a motion to authorize staff attendance at the PAHRA Annual Conference on October 27-30, 2024, in Erie, PA. Mr. Chalk seconded and the motion carried.

### INVOICES

The revised September 2023 contractor payments were presented to the Board to show the correct final payment amount to RDM Johnstown, LLC in the amount of \$78,862.99 for the Somerset Township 2018 Wells Creek Road Waterline Project. Motion to approve was made by Mr. Mostoller and seconded by Mr. Chalk. This motion carried.

Mr. Mostoller made a motion to ratify payment of the October 2023 invoices and contractor payments at this time. Mr. Costantino seconded, and the motion carried.

Mr. Costantino made a motion to ratify payment of the invoices and contractor payments for November 2023 and Mr. Chalk seconded. This motion carried.

The December 2023 invoices and contractor payments were presented for approval at this time. Mr. Mostoller made a motion to pay the invoices as presented. Mr. Chalk provided the second and the motion carried.

### TRAVEL

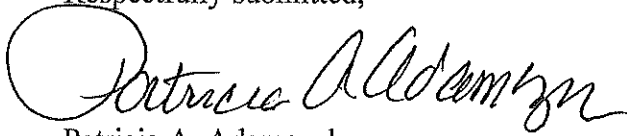
Mr. Costantino made a motion to ratify payment of the travel expenses for November 2023 in the amount of \$374.05. Mr. Mostoller made the second and the motion carried.

A motion to pay the December travel expenses in the amount of \$1,592.72, was made by Mr. Mostoller, second from Mr. Chalk, and carried.

With no other business to come before the Board at this time, Mr. Costantino made a motion to adjourn the meeting. The motion was seconded by Mr. Chalk, the motion carried, and the meeting adjourned at 2:20 P.M.

The next regular meeting of the Redevelopment Authority Board of Directors is scheduled for January 17, 2024, at 3:00 P.M. in the Commissioner's Board Room. This will be the annual reorganization meeting as well.

Respectfully submitted,



Patricia A. Adamczyk  
Deputy Executive Director

The above minutes were approved at a regular meeting of the Board of Directors held

\_\_\_\_\_, at which a quorum was present.

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Nicholas S. Costantino, Secretary